

EPLUS2020

Call: EACEA-03-2020
(Erasmus Charter for Higher Education 2021-2027)

Topic: ECHE-LP-2020

Type of action: EPLUS2020-ACR

Proposal number: 101008138

Proposal acronym: E Chart 2021 2027

Deadline Id: EACEA-03-2020-1

Table of contents

<i>Section</i>	<i>Title</i>	<i>Action</i>
1	General information	
2	Participants & contacts	
3	Information related to eligibility criteria	

How to fill in the forms

The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the previous steps in the submission wizard.

1 - General information

Topic ECHE-LP-2020

Type of Action EPLUS2020-ACR

Call Identifier EACEA-03-2020

Deadline Id EACEA-03-2020-1

Acronym **E Chart 2021 2027**

Proposal title **Application for Erasmus chart from 2021 to 2017**

Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &

Duration in months

86

Fixed keyword 1

Learning mobility (including virtual and blended)

Free keywords

International mobility, cooperation, high school, VET training, internships

Application language

English

Abstract*

Application for Erasmus Chart from 2021 to 2027

This chart would permit us apply for different European programs. This way we would be able to send students and staff to different foreign countries, so they can enhance their linguistic abilities as soon as learn from several professional and personal points of view.

This way we try to reinforce the European dimension of our institution and to facilitate the academic, linguistic and professional enrichment of our students and staff, not only in an academic, linguistic and professional aspect, but also in a vital way, so they can be forced to get out from their comfort zones.

As a result of that, we expect we can go deeper in the international direction of our institution. We expect the impact of this application to be at least as profitable and enriching as the previous chart.

For our students and staff, taking part of these kind of initiatives, change their life significantly.

For the students it can be an extremely transforming experience. We noticed that the come back from their mobilities transformed. After such an experience, the usually plan their professional future, in globalized way feeling able to work from anywhere to anywhere, in a world with no limits. This learning could not be achieved in any other way, so we believe that taking part in this initiative is the best effort we can do for our students.

I the case of the staff, we realized that the more the staff go out and see, the more involved they get for our institution and the more frequent they propose improvements and new projects. Due to that movement of incoming and outgoing teachers, it was easier for us to build bridges between institutions from remoted areas which contacts would be much more difficult without the umbrella of the European programs.

Remaining characters

189

Proposal Submission Forms

Proposal ID 101008138

Acronym E Chart 2021 2027

Has this proposal (or a very similar one) been submitted in the past 2 years in response to a call for proposals under Horizon 2020 or any other EU programme(s)? Yes No

Please give the proposal reference or contract number.

XXXXXX-X

Declarations

1) We/I declare to have the explicit consent of all participants on their participation and on the content of this proposal.	<input checked="" type="checkbox"/>
2) We/I confirm that the information contained in this proposal is correct and complete and that none of the project activities have started before the proposal was submitted.	<input checked="" type="checkbox"/>
3) We/I declare: - to be fully compliant with the eligibility criteria set out in the call - not to be subject to any exclusion grounds under the EU Financial Regulation (Regulation No 2018/1046) - to have the financial and operational capacity to carry out the proposed project	<input checked="" type="checkbox"/>
4) We/acknowledge that all communication will be made through the Funding & Tenders Portal electronic exchange system and that access and use of this system is subject to the Funding & Tenders Portal Terms and Conditions .	<input checked="" type="checkbox"/>
5) We/I acknowledge and authorize the collection, use and processing of personal data for the purpose of the evaluation of the proposal and the subsequent management of the grant/prize (if any). We/I acknowledge and authorize that the data may also be used for the monitoring and evaluation of the EU funding programme, the design of future programmes and communication purposes.	<input checked="" type="checkbox"/>

The coordinator is only responsible for the correctness of the information relating to his/her own organisation. Each applicant remains responsible for the correctness of the information related to him/her and declared above. If the proposal to be retained for EU funding, the coordinator and each beneficiary will be required to present a formal declaration in this respect.

Note:

For **multi-beneficiary applications**, the coordinator vouches for its own organization and that all other participants confirmed their participation and compliance with conditions set out in the call. If the proposal is retained for funding, each participant will be required to submit a formal declaration of honour confirming this.

False statements or incorrect information may lead to administrative sanctions under the Financial Regulation 2018/1046.

Personal data will be collected, used and processed in accordance with Regulation 2018/1725 and the [Funding & Tenders Portal privacy statement](#).

Please be however aware that, to protect EU financial interests, your data may be transferred to other EU institutions and bodies and be registered in the EDES database. Data in the EDES database is also subject to Regulation 2018/1725 and the [EDES privacy statement](#).

2 - Participants & contacts

#	Participant Legal Name	Country	Action
1	IES FRANCISCO TOMAS Y VALIENTE	Spain	

2 - Administrative data of participating organisations

PIC 949100672 **Legal name** IES FRANCISCO TOMAS Y VALIENTE

ECHE Reference Code 249073-EPP-1-2014-1-ES-EPPKA3-ECHE **Institution Code** E MADRID73

Short name: IES FRANCISCO TOMAS Y VALIENTE

Address

Street BENITA AVILA 3, STREET

Town MADRID

Postcode 28043

Country Spain

Webpage www.iesftv.com

Specific Legal Statuses

Legal personyes

Public bodyyes

Non-profityes

International organisationno

International organisation of European interestno

Secondary or Higher education establishmentyes

Research organisationno

Industry (private for profit).....no

Enterprise Data

Based on the below details from the Beneficiary Registry the organisation is not an SME (small- and medium-sized enterprise) for the call.

SME self-declared status..... unknown

SME self-assessment unknown

SME validation sme..... unknown

Proposal Submission Forms

Proposal ID **101008138** Acronym **E Chart 2021 2027** Short name **IES FRANCISCO TOMAS Y VALIENTE**

Department(s) carrying out the proposed work

No department involved

Department name

Name of the department/institute carrying out the work.

not applicable

Same as proposing organisation's address

Street

Please enter street name and number.

Town

Please enter the name of the town.

Postcode

Area code.

Country

Please select a country

Proposal Submission Forms

Proposal ID **101008138** Acronym **E Chart 2021 2027** Short name **IES FRANCISCO TOMAS Y VALIENTE**

Person in charge of the proposal

The name and e-mail of contact persons are read-only in the administrative form, only additional details can be edited here. To give access rights and basic contact details of contact persons, please go back to Step 4 of the submission wizard and save the changes.

Title

Sex Male Female

First name **Jesús**

Last name **FERNÁNDEZ DE VERA**

E-Mail **erasmus@iesftv.com**

Position in org.

Department

Same as organisation name

Same as proposing organisation's address

Street

Town

Post code

Country

Website

Phone

Phone 2

Fax

Other contact persons

First Name	Last Name	E-mail	Phone
Tomás	Alonso Pérez	direccion@iesftv.com	0034 917 59 41 52

Type of organisation

- Higher education institution (tertiary level)
- School/Institute/Educational centre - General Education (secondary level)

Information related to eligibility criteria

	Yes	No
Applicant is an HEI established in a Programme Country.	<input checked="" type="radio"/>	<input type="radio"/>
The applicant institution is eligible by National Authorities of Programme Countries.	<input checked="" type="radio"/>	<input type="radio"/>
I confirm that I have received a notification from my Erasmus+ National Agency stating that I am allowed to apply for the light procedure.	<input checked="" type="radio"/>	<input type="radio"/>

Warning: You must comply with the content of all the checkboxes.



ERASMUS+

Proposal Template

**Administrative Forms (Part A)
Project Technical Description (Part B)**

Erasmus: Key action 1: Erasmus Charter for Higher Education

EACEA-03-2020 ECHE-LP-2020

Version 1.1

4 March 2020





ERASMUS+
PROPOSAL (PART B)

**Erasmus: Key action 1: Erasmus
Charter for Higher Education**
EACEA-03-2020 ECHE-LP-2020

IMPORTANT NOTICE


Applications must be submitted via the Funding & Tenders Portal Submission Service before the call deadline.

Applicants must use this template for their applications (designed to highlight important aspects and facilitate the assessment against the evaluation criteria).

Character and page limits:

- page limit **20** pages
- supporting documents can be provided as an annex and do not count towards the page limit
- minimum font size — Arial 8 points
- page size: A4
- margins (top, bottom, left and right): at least 15 mm (not including headers & footers).

Please abide by the formatting rules. They are not a target! Keep your text as concise as possible. Do not use hyperlinks to show information that is an essential part of your proposal.

 If you attempt to upload an application that exceeds the specified limit, you will receive an automatic warning asking you to shorten and re-upload your application. After you have submitted it, any excess pages will be made invisible and thus disregarded by the evaluators.

HISTORY OF CHANGES		
VERSION	PUBLICATION DATE	CHANGE
1.0	11.02.2020	Initial version
1.1	04.03.2020	Changes in page 10, 1st box after the Erasmus Policy Declaration

COVER PAGE

Part B of the proposal must be filled out by the participants in WORD, assembled and uploaded as PDF in the Funding & Tenders Portal Submission System. The template to use is available there.

Note: *Please take due account of the objectives and Charter's principles to be awarded with the Charter under the call (see Call document). Pay particular attention to the award criteria; they explain how the proposal will be evaluated.*

TABLE OF CONTENTS

PROPOSAL (PART B)	2
COVER PAGE	5
COMMITMENT TO THE ERASMUS CHARTER PRINCIPLES	7
1. Erasmus Policy Statement (EPS)	10
1.1 Erasmus activities included in your EPS	10
1.2 Erasmus Policy statement (EPS): your strategy	10
2. Implementation of the Fundamental Principles	14
2.1 Implementation of the new principles	14
2.2 When participating in Mobility Activities - After mobility	15
2.3 For the Purposes of Visibility	16

COMMITMENT TO THE ERASMUS CHARTER PRINCIPLES

Declaration

I, undersigned, declare that if my institution is awarded with an Erasmus Charter for Higher Education, my institution will undertake to:

- Respect in full the principles of non-discrimination, transparency and inclusion set out in the Programme.
- Ensure equal and equitable access and opportunities to current and prospective participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.
- Ensure full automatic recognition of all credits (based on the European Credit Transfer and Accumulation System – ECTS) gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility.
- Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.
- Ensure the quality of the mobility activities and of the cooperation projects throughout the application and implementation phases.
- Implement the priorities of the Programme:
 - By undertaking the necessary steps to implement digital mobility management in line with the technical standards of the European Student Card Initiative.
 - By promoting environmentally friendly practices in all activities related to the Programme.
 - By encouraging the participation of individuals with fewer opportunities in the Programme.
 - By promoting civic engagement and encouraging students and staff to get involved as active citizens before, during and after their participation in a mobility or project.

WHEN PARTICIPATING IN MOBILITY ACTIVITIES

Before mobility

- Ensure that selection procedures for mobility activities are fair, transparent, coherent and documented.
- Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Publish and regularly update information on the grading system used and grade distribution tables for all study programmes. Ensure that students receive clear and transparent information on recognition and grade conversion procedures.
- Carry out mobility for the purpose of studying and teaching only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception, support and integration of mobile participants.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the

necessary level of linguistic proficiency and develop their intercultural competences.

- Ensure that student and staff mobility is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide active support to incoming mobile participants throughout the process of finding accommodation.
- Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.
- Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.
- Ensure that students are aware of their rights and obligations as defined in the Erasmus Student Charter.

During mobility

- Ensure equal academic treatment and the quality of services for incoming students.
- Promote measures that ensure the safety of outgoing and incoming mobile participants.
- Integrate incoming mobile participants into the wider student community and in the Institution's everyday life. Encourage them to act as ambassadors of the programme and share their mobility experience.
- Provide appropriate mentoring and support arrangements for mobile participants, including for those pursuing blended mobility.
- Provide appropriate language support to incoming mobile participants.

After mobility

- Provide incoming mobile students and their sending institutions with transcripts of records containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Ensure that all ECTS credits gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility are fully and automatically recognised as agreed in the learning agreement and confirmed by the transcript of records/traineeship certificate. They shall be transferred without delay into the student's records, shall be counted towards the student's degree without any additional work or assessment of the student and shall be traceable in the student's transcript of records and the Diploma Supplement.
- Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (the Diploma Supplement).
- Encourage and support mobile participants upon return to act as ambassadors of the programme, promote the benefits of mobility and actively engage in building alumni communities.
- Ensure that staff is given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement and in line with the institutional strategy.

WHEN PARTICIPATING IN EUROPEAN AND INTERNATIONAL COOPERATION PROJECTS

- Ensure that cooperation activities contribute towards the fulfilment of the institutional strategy.

- Promote the opportunities offered by the cooperation projects and provide relevant support to staff and students interested in participating in these activities throughout the application and implementation phase.
- Ensure that cooperation activities lead to sustainable outcomes and that their impact benefits all partners.
- Encourage peer-learning activities and exploit the results of the projects in a way that will maximise their impact on individuals, other participating institutions and the wider academic community.

FOR THE PURPOSES OF IMPLEMENTATION AND MONITORING

- Ensure that the long-term institutional strategy and its relevance to the objectives and priorities of the Programme are described in the Erasmus Policy Statement.
- Ensure that the principles of the Charter are well communicated and are applied by staff at all levels of the Institution.
- Make use of the “ECHE guidelines” and of the “ECHE self-assessment” to ensure the full implementation of the principles of this Charter.
- Regularly promote activities supported by the Programme, along with their results.
- Display this Charter and the related Erasmus Policy Statement prominently on the Institution's website and on all other relevant channels.

On behalf of the Institution, I acknowledge that the implementation of the Charter will be monitored by the Erasmus National Agencies and that a violation of the above principles and commitments may lead to its withdrawal by the European Commission.

On behalf of the institution, I commit to publishing the Erasmus Policy Statement on the institution website.

Legal representative of the institution

Signature of the legal representative

In the following sections of the application form, you will need to explain how your institution will fulfil the ECHE principles if the Charter is awarded. You are encouraged to consult the [ECHE Guidelines](#) for support in completing this application.

Please note that your Erasmus+ National Agency will monitor your Erasmus Policy Statement and your answers to the questions given in the application. The Erasmus+ National Agency reserves the right to request more information on your activities and propose supplementary measures, for the purposes of monitoring and implementing the Charter principles by your institution.

1. ERASMUS POLICY STATEMENT (EPS)

1.1 Erasmus activities included in your EPS

In this section, you need to tick the Erasmus activities covered by your Erasmus Policy Statement. Please select those activities that your HEI intends to implement during the entire duration of the Programme.

Erasmus Key Action 1 (KA1) - Learning mobility:

The mobility of higher education students and staff

Erasmus Key Action 2 (KA2) - Cooperation among organisations and institutions:

Partnerships for Cooperation and exchanges of practices

Partnerships for Excellence – European Universities

Partnerships for Excellence - Erasmus Mundus Joint Master Degrees

Partnerships for Innovation

Erasmus Key Action 3 (KA3):

Erasmus Key Action 3 (KA3) - Support to policy development and cooperation:

1.2 Erasmus Policy statement (EPS): your strategy

Your Erasmus Policy Statement should reflect how you intended to implement Erasmus after the award of the ECHE. Should you wish to add additional activities in the future, you will need to amend your Erasmus Policy Statement and inform your Erasmus National Agency.

What would you like to achieve by participating in the Erasmus Programme? How does your participation in the Erasmus Programme fit into your institutional internationalisation and modernisation strategy?

(Please reflect on the objectives of your participation. Please explain how you expect the participation in Erasmus to contribute towards modernising your institution, as

well as on the goal of building a European Education Area¹ and explain the policy objectives you intend to pursue).
Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

The IES Francisco Tomás y Valiente School is an educational school of Secondary Education for compulsory and non-compulsory studies where Further Education or Vocational Training Studies (Short Cycles), are imparted: Electricity and Electronics, and Business Administration. Basically, we want our students to continue their training in developing personal and professionally but especially their relationship skills with others and the improvement of integration in different cultures. Of course, linguistic enhancement is inherent in these mobility projects in Europe. Our partners are achieved through contacts with other institutions, study visits by the Management Team in preparatory visits made by members of staff and also contacts received through our national agency (SEPIE). We do not focus specially in any region but do consider the economic cost of daily life that can be significant for our students in their stay. We plan the creation of a series of documents in English describing what and how our institution is and how to contact us for the realization of practices of both our students and those who would like to come to our institution. It should describe technical characteristics of our studies. Our institution takes part at present in two consortiums. It is necessary to emphasize the one that we have with the Town Hall of Madrid, which facilitates us the possibility of having a network of companies that in turn are associated to the same one. This consortium also facilitates to us the knowledge of other systems of formation and of the possibilities of adaptation to our country. Finally, we want to outline as final aims:

- Improved communication skills and personal relationships
- Strengthening relationships with other neighboring countries as well as improving the knowledge of the European project
- Interlinking the company experience with learning in the educational institution.
- Facilitating the movement of European citizens with the financial assistance of the various European bodies
- Linguistic improvement of our students and staff.
- Establishment of consortia to facilitate the availability of contacting national institutions •Facilitate the employability of international character.

Please reflect on the Erasmus actions you would like to take part in and explain how they will be implemented in practice at your institution. Please explain how your institution's participation in these actions will contribute to achieving the objectives of your institutional strategy.

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Basically, the institution contributes to the knowledge on the part of the members of the Educational Community of the possibility of the different projects that currently exist for the entire European Union. We also insist on the different websites relating to this area contributing to share ideas and collaborative projects between different

¹ For more information on the priorities of the European Education Area, such as recognition, digital skills, common values and inclusive education, please consult the following website: https://ec.europa.eu/education/education-in-the-eu/european-education-area_en

professionals throughout the Union and countries of their environment. The management team has an impact on the complement to the staff and in a special way the student's participation in activities of this type, both on a personal and a professional level. We are faced with the challenge of linking the positive aspects of the experience abroad within the different activities of the institution itself and why not of the different modules of the teachings of each training cycle. Even for the future, participation in multiple projects, students or staff exchange will be a priority criterion for participation in projects.

What is the envisaged impact of your participation in the Erasmus+ Programme on your institution?

Please reflect on targets, as well as qualitative and quantitative indicators in monitoring this impact (such as mobility targets for student/staff mobility, quality of the implementation, support for participants on mobility, increased involvement in cooperation projects (under the KA2 action), sustainability/long-term impact of projects etc.) You are encouraged to offer an indicative timeline for achieving the targets related to the Erasmus+ actions.

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Our institution wants this type of initiative to contribute to the reinforcement of the equality of opportunities, through the knowledge of other cultures and the capacity to translate information from the items experienced and those carried out. It will help to reduce the rate of youth unemployment, which in Spain today is by far the one largest in the entire European Union. All those who enjoyed a scholarship before expressing their overall satisfaction with the mobility, especially in its contribution to the formation of the individual. The teaching-learning processes improve with the various alliances and consortia made with other European countries. The ties with the companies that have agreements to improve the teacher's training are reinforced, according to a world closer to the real one. The materials that the students also acquire improve the knowledge of both teachers and prospective students. We must promote projects with private participation through agreements with them and networking as an incentive to these corporate sponsors. For this type of project contribute the study visits mentioned above, which provide knowledge from other institutions and systems. The practices carried out by our students, as well as the professional development of members of our staff will be able to contribute to the interrelationship of our studies with companies and their business with the idea of achieving excellence and the development of our regions.

The internships carried out by our students, as well as the professional development of members of our staff will be able to contribute to the interrelationship of our studies with companies and their business with the idea of achieving excellence and the development of our regions. Our institution is part of a quality culture that should necessarily reflect European mobility aspects but remembering the importance of having higher education courses that can bring to the whole institution different qualities, from different areas both professional and as a support for training people. Our school sign up contacts with hosting companies trying to adapt its educational programmes to give the students the most up to date technical contents. In this way the quality of our educational activity is significantly improved as the foreign companies we work with tends to work with the state-of-the-art techniques. The European participation must be reflected in our next list of services, a quality model for our service users. The institution helps their students and staff in the allocation process of funding with scholarship, grants or private funding.

2. IMPLEMENTATION OF THE FUNDAMENTAL PRINCIPLES

2.1 Implementation of the new principles

Please explain the measures taken in your institution to respect the principles of non-discrimination, transparency and inclusion of students and staff. Describe how your institution ensures full and equitable access to participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.

Our institution is deeply concerned about drop out student. In these few years we started to receive drop out students from Secondary Schools in order to redirect their careers into Vocational training. This makes us change our philosophy because for these few students, this is the last chance to develop skills enough to be an active part of the society. We discovered in astonishment that letting these students participate in international programs affects to their motivation in a very good way. In this few past months we were about to send two of these students in a one-month internship to France, but we unfortunately had to cancel it due to the Covid 19. Even when their mobilities didn't succeed, the given opportunity motivated these two students in a way that couldn't be achieved in a different way.

In these terms, we are always collaborating with different institutions because to motivate these students, special measures are required. As we noticed that the evolution of people with fewer opportunities is so inspirative and positive for them and also for the people they struggled with. So now we believe that it is one of our main targets.

Please explain what measures your institution will put in place to implement the European Student Card Initiative, and promote the use of the programme's Erasmus+ mobile App to students. Please refer to the timeline indicated on the European Student Card Initiative website².

We are working in order to implement the European Student Card, especially with our higher education students. We will research if working with We have never worked with the Erasmus+ mobile application, but for sure we will try to, because the mobile format is always more appealing for the students. If we had to set a timeline it would be done according to the European Student Card website:

The use of the Erasmus Without Paper network by these institutions will become obligatory according to the below milestones:

- 2021 - to manage inter-institutional agreements and online learning agreements
- 2022 - to send and receive student nominations and acceptances
- 2023 - to exchange transcripts of records related to student mobility

² https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

Please explain how your institutions will implement and promote environmentally friendly practices in the context of the Erasmus+ programme.

The education in environmental sustainability is one of our aims. It is difficult for us to reflect that orientation in our future international activities. Whatever the case, we will try to promote the environmental responsibility in our community not only in the students but also in the rest of the community.

Please explain how you will promote civic engagement and active citizenship amongst your outgoing and incoming students before, after and during mobility.

We always try to organise a briefing with our outgoing students so they can enhance their civic engagement and active citizenship. It is also recommendable to the cultural differences between the countries, even when the citizenship spirit and the civic engagement is common in all of them. When we receive incoming students we also try to talk about that to let them know as important information as they should know regarding civic citizenship.

We will try to promote active citizenship for educational practices in schools particularly in existing social, political, economic, and cultural context. We would also like to help students to develop knowledge, skills, attitudes and values to actively participate in democratic life, mainly by learning and exercising their rights and responsibilities as citizens both at school and also in their community. The knowledge, skills, attitudes and values developed by students through the usage of the chart which are considered to be necessary for active citizenship.

2.2 When participating in Mobility Activities - After mobility

Please demonstrate your commitment to implement full automatic recognition in your Higher Education Institution.

Please describe the concrete steps you will take to ensure the full automatic recognition of all credits gained for learning outcomes achieved during a mobility period abroad/ a blended mobility, according to the Council Recommendation on Automatic Mutual Recognition³.

We also try to use the mechanisms of recognition provided in our educational system by our National Agency. Sometimes it takes a hard work, so we have to match competences from different countries, but we struggle to the final and mutual recognition.

We know about several initiatives for automatic recognition in Higher Education with a 2025 perspective and we try hard to be at the height of the institutional demands.

Please describe your institution's measures to support, promote and recognise staff mobility:

³ The text of the Council Recommendation on Automatic Mutual Recognition may be found at: [https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1568891859235&uri=CELEX:32018H1210\(01\)](https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1568891859235&uri=CELEX:32018H1210(01))

In these past few years, we promoted mobility for the staff of our school (not only teachers). We realized that the more the staff go out and see, the more involved they get for our institution and the more frequent they propose improvements and new projects. Due to that movement of incoming and outgoing teachers, it was easier for us to build bridges between institutions from remote areas which contacts would be much more difficult without the umbrella of the European programs.

We usually plan some measures to develop these mobilities by promoting, supporting and publishing the experiences. One of the most valuable measures is to publish the good experiences of our staff in foreign countries. That is the way the rest of the staff can project themselves in the same position so they start to plan their participation in further projects.

We also have procedures to recognize the experiences and mobilities, according to the Council Recommendation of 26 November 2018 where automatic mutual recognition of higher education should be promoted as soon as upper secondary education, training qualifications and the outcomes of learning periods abroad.

2.3 For the Purposes of Visibility

Please provide the web link where you will host the Erasmus Policy statement in the future. Please reflect on how you plan to regularly promote the activities supported by the Programme.

In our web page www.iesftv.com we usually publish everything concerning our projects. We have a specific area about our international programs <http://www.iesftv.com/erasmus/> where our Erasmus Policy Statement is hosted. We also published the extension of our previous Erasmus chart, and we will publish in the future the following from 2021 to 2027.

We also promote our international activities using the Social Media. We are quite active in this way to publish as much as we can how we are involved in international dimension projects. Some of our colleagues know about our activity due to that kind of communication (especially in Twitter and Facebook), and most of our students via Instagram. It has a huge appealing effect in the future students, and some of them join our school for that contact and for the possibilities they can have of doing their internships abroad.

Please describe how you will ensure that the principles of this Charter will be well communicated and applied by staff at all levels of the institution.

We are very lucky because the international dimension of our institution comes from the headmaster, who has been struggling during the past 30 years in providing an international dimension of our school. In that way, we are all involved in that stream, so it is easy to involve the staff the benefits of our international activities. Furthermore, the activities programmed for staff have an appealing effect in the rest, so the more you show the experiences, the more attractive they are for the rest of the staff. In that

way it is easy to ensure that the principles of this Charter can be applied by the staff every time they take part in a mobility.



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This digital signature mechanism, using a public-private key pair mechanism, uniquely binds this eReceipt to the modules of the Funding & Tenders Portal of the European Commission, to the transaction for which it was generated and ensures its full integrity. Therefore a complete digitally signed trail of the transaction is available both for your organisation and for the issuer of the eReceipt.

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<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/faq>